| **Volunteer Application**  5041 50 Street Camrose, AB T4B 1R3  Administration 780.672.5510  Fax 780.672.5536  Email boxoffice@baileytheatre.com | | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Contact information | | | | | | | | | | | | | | |
| First Name | | | | | | | | Last Name | | | | | | |
| Address | | | | | City | | | | | | | Postal Code | | |
| Email | | | | | | | | | | | | | | |
| Home Phone | | | | | | | | Cell Phone | | | | | | | |
| Emergency Contact: Name | | | | | | | Phone Number | | | | | | Relationship | |
| TRAINING/CERTIFICATION | | | | | | | | | | | | | | |
| Driver’s License | | | ProServe | | WHMIS | | | | | | Food Safety | | | |
| Previous Work and Volunteer Experience:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | |
| VOLUNTEER INTERESTS | | | | | | | | | | | | | | |
| Event Operations | | | Fundraising | | | | Harvest Fundraiser | | | | Other Opportunities | | | |
| Ticket Taker  Usher  Merchandise    Coat Check  Ticket Pick-up    Concession | | | Sell Memberships  Obtain Financial  Sponsors  Work Casinos  (Fall 2016)  Sell 50/50 Tickets    Write Grant Proposals    Canvassing | | | | Setup  Door Prizes  Servers | | | | Poster Distribution  Information Booth  Attendant  Bottle Recycling Driver  Cleaning/Maintenance  Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| VOLUNTEERS ALSO NEEDED FOR THE FOLLOWING BOARD OPERATIONS: | | | | | | | | | | | | | | |
| Board Member | | Fundraising  Committee | | Financing & Audit Committee | | | | | | Facility Committee | | Human Resources Committee | | |

Applicant Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Personal information collected using this form is protected under the Freedom of Information Act.*

*For further information about the collection and use of information, please call 780.672.5510*

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| For Office Use | Date Received |

5041 50 Street Camrose, AB T4B 1R3

Administration 780.672.5510

Fax 780.672.5536

Email boxoffice@baileytheatre.com



**CODE OF ETHICS**

As a volunteer for the Bailey Theatre, I agree to adhere to this Code of Ethics at all times.

I pledge to:

1. Be on time for my volunteer shift, and provide my supervisor with as much notice as possible if I am unable to attend a given shift;
2. Abide by all written policies and guidelines provided to me – relevant to my volunteer work;
3. Accept orientation and training in order to provide quality service;
4. Accept supervision in the performance of my duties, and I will not present myself or comment to the media as an agent of the theatre unless approved to do so by my supervisor;
5. Perform all assigned tasks to the best of my ability, and not report to work while under the influence of alcohol or drugs; and I will not consume alcoholic beverages during pre-show or intermission;
6. Treat with courtesy each individual with whom I come into contact regardless of race, colour, religion, age, gender, sexual orientation, or national ancestry;
7. Obey all laws and regulations while volunteering for the theatre;
8. Be positive about all performances and events while at the theatre regardless of my personal opinion;
9. Bring my best skills and abilities to my volunteer work to promote the Bailey Theatre.

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Volunteer Signature Witness

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Date of Signature Date of Witness Signature